

YARDLEY BOROUGH
APPLICATION FOR HIGHWAY OCCUPANCY PERMIT

OWNER/APPLICANT INFORMATION

CONTRACTOR INFORMATION (if applicable)

NAME: _____

ADDRESS: _____

PHONE: _____

LOCATION OF WORK: _____

DESCRIPTION OF WORK: _____

ANTICIPATED STARTING DATE: _____ COMPLETION DATE: _____

EXISTING ROADWAY WIDTH: _____

DESCRIPTION OF PROPOSED OPENING: (Complete where applicable using approximate dimensions)

In the Improved Roadway Surface:

Surface Area _____ Square Feet, Trench: Length _____ Feet, Depth _____ Feet

In the Unimproved Roadway Surface

Surface Area _____ Square Feet, Trench: Length _____ Feet, Depth _____ Feet

Number of Poles to Be Erected: _____ Average Spacing between Poles _____ Feet

Distance from Center Line: _____ Feet

Distance of Proposed Work along Roadway: _____ Feet

All work must be done in accordance with the accompanying sketch and under and subject to all conditions, restrictions and regulations relating thereto, including Chapter 21, Streets and Sidewalks, of the Yardley Borough Code and the specifications/standard details dated April 22, 2002.

Applicant Verification: I hereby verify that the statements made in this application are true and correct. I understand that false statements made herein are subject to the penalties of 18P.S. Section 4904 relating to unsworn falsification to authorities. I further acknowledge that I received a copy of the Specifications/Standards Details dated April 22, 2002.

OWNER/APPLICANT SIGNATURE: _____ DATE: _____

Application Instructions for
Yardley Borough Highway Occupancy Permit

Within a Borough owned street right-of-way, a Highway Occupancy Permit is required for and must be obtained prior to installing sidewalk, curb, driveway, drainage pipe, sewer, water line, utility pole, gas connection, or any similar structure.

Within the right-of-way of any State owned highway, Borough Highway Occupancy Permit is required for and must be obtained prior to installing sidewalk or curb. Other work may require a PennDot Highway Occupancy Permit.

The application fee is \$100.00. **(Please make checks payable to Yardley Borough)** The fee is comprised of a \$36.00 application fee plus a \$64.00 inspection fee. If additional inspection is required, the Borough will bill the permit applicant for the additional expense. Such additional expense must be paid prior to the issuance of the final certificate of compliance by the Borough Engineer.

An escrow fee may be required and will be determined by the Yardley Borough Engineer. Proposed construction within a paved roadway area will be escrowed at a rate of \$5.00 per square foot of roadway opened.

The property owner shall be the applicant for the Yardley Borough Highway Occupancy Permit. Applications will **not** be accepted without the property owner's signature.

The applicant must submit:

- _____ One (1) copy of this application and,
- _____ One (1) copy of a sketch on plain, white 8-1/2" x 11" paper showing the proposed installation with relation to the nearest roadway and/or curbing, utility pole, etc. and,
- _____ Permit application fee of \$100.00 made payable to Yardley Borough and,
- _____ Escrow fees if applicable

Questions may be directed to Tom Beach, Yardley Borough Engineer by calling: 610-940-1050.

Completed Application Submission can be emailed to Patrick.Foley@rve.com, dropped off to

Borough Hall, or mailed to:

Remington Vernick & Beach
922 Fayette St
Conshohocken, PA 19428

OR via fax to 610-940-1161